

DUE DATE EXTENSION REQUEST

Student name and ID:	
Program and Semester:	
Invoice no:	

Request:

I am requesting an extension of the deadline for my invoice and I propose to deliver the payment until the following date: _____.

- The extension can be granted for a maximum period of 1 month.
- The extended deadline must be before the current semester starts.
- The administrative fee for due date extension is 500 CZK.

Signature: _____

Date: _____

Prague College will try to consider all requests based on your circumstances, however please note that an extension cannot always be guaranteed and tuition must be paid before the semester starts as the latest.

Administration Use:

Approved / Denied

Reason:

Name: _____

Date: _____